

## Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2014-31/03/2015												
Date of Write Off	Director of Finance (to 30/11/13) Head of Revenues (from 01/12/13)			Director of Finance	Executive Director Corporate Services		Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)									
10/03/2015		£1,082.49	£1,266.60	£12,713.57						£15,062.66	13	Insolencies
31/03/2015		£2,740.86	£5,411.68							£8,152.54	17	Absconded- no trace
"		£685.82	£1,540.22							£2,226.04	6	Deceased
"		£798.83	£521.85							£1,320.68	4	Uneconomic to pursue- prison
<b>Q4 Totals</b>	<b>£0.00</b>	<b>£5,308.00</b>	<b>£8,740.35</b>	<b>£12,713.57</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£26,761.92</b>	<b>40</b>	
<b>Q1 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£32.32)</b>	<b>0</b>	
<b>Q2 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0</b>	
<b>Q3 Totals (B/F)</b>	<b>£5,417.92</b>	<b>£1,027.40</b>	<b>£1,253.02</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£121.44)</b>	<b>54</b>	
<b>Overall Total</b>	<b>£5,417.92</b>	<b>£6,335.40</b>	<b>£9,993.37</b>	<b>£12,713.57</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£153.76)</b>	<b>94</b>	

## Appendix B- Business Rates

Summary of NDR Write Offs 01/04/2014-31/03/2015												
Date of Write Off	Director of Finance (to 30/11/13) Head of Revenues (from 01/12/13)			Director of Finance (£1,000.01-£5,000)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)									
13/03/2015						£80,615.99				£80,615.99	5	Companies dissolved
"						£28,565.50				£28,565.50	2	Bankruptcies
"						£32,648.66				£32,648.66	2	Liquidations
<b>Q4 Totals</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£141,830.15</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£141,830.15</b>	<b>9</b>	
<b>Q1 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£473.63)</b>	<b>(£473.63)</b>	<b>0</b>	
<b>Q2 Totals (B/F)</b>	<b>£0.00</b>	<b>£449.87</b>	<b>£0.00</b>	<b>£39,532.69</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£1,111.09)</b>	<b>£38,871.47</b>	<b>29</b>	
<b>Q3 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£570.20)</b>	<b>(£570.20)</b>	<b>0</b>	
<b>Overall Total</b>	<b>£0.00</b>	<b>£449.87</b>	<b>£0.00</b>	<b>£39,532.69</b>	<b>£0.00</b>	<b>£141,830.15</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£2,154.92)</b>	<b>£179,657.79</b>	<b>38</b>	

## Appendix C- Sundry Income

Summary of Sundry Income Write Offs 01/04/2014-31/03/2015											
Date of Write Off	Director of Assets & Environment (£0.00-£999.99) (£1,000.00-£5,000.00)		Director of Transformation & Corporate Finance (up to £5,000.00)	Director of Finance (up to £5,000.00)	Director Communities, Planning & Partnerships (up to £5,000.00)	Director Housing & Health (up to £5,000.00)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
06/03/2015	£1,929.00								£1,929.00	2	Dissolved company
"	£221.08								£221.08	1	Statute barred
"	£1,080.00								£1,080.00	2	Uneconomic to pursue
11/03/2015					£393.61				£393.61	1	Uneconomic to pursue
17/03/2015								£24,159.67	£24,159.67	2	Insolvency
24/03/2015	£233.57								£233.57	6	Uneconomic to pursue
"	£478.92								£478.92	1	Statute barred
"	£416.66								£416.66	2	Absconded
25/03/2015						£2,542.36			£2,542.36	14	Uneconomic to pursue
"						£1,000.00			£1,000.00	1	Bankrupt
<b>Q4 Totals</b>	<b>£4,359.23</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£393.61</b>	<b>£3,542.36</b>	<b>£0.00</b>	<b>£24,159.67</b>	<b>£32,454.87</b>	<b>32</b>	
<b>Q1 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0</b>	
<b>Q2 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0</b>	
<b>Q3 Totals (B/F)</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0</b>	
<b>Overall Total</b>	<b>£4,359.23</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£393.61</b>	<b>£3,542.36</b>	<b>£0.00</b>	<b>£24,159.67</b>	<b>£32,454.87</b>	<b>32</b>	

## Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2014-31/03/2015									
Date of Write Off							Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)	(£2,000.01-£10,000.00)	(£10,000.01 and Over)			
30/01/2015	£220.46	£935.92					£1,156.38	11	less than 2 wks due to death
"		£113.14	£557.97				£671.11	5	not financially viable
"		£128.27					£128.27	4	< £40 o/s
"	£35.00						£35.00	1	court costs
"	£53.12	£231.20					£284.32	5	discretionary housing payment
"	£191.95	£168.79	£590.00	£1,200.73			£2,151.47	8	LA department error
"		£1,111.12					£1,111.12	4	statute barred
"		£323.57					£323.57	2	absconded debtor
28/02/2015	£72.20						£72.20	3	less than £40 outstanding
"	£115.00						£115.00	3	court costs
"	£22.75	£401.37					£424.12	4	less than 2 wks due to death
"	£4.29						£4.29	4	uneconomical to pursue
"	£73.64	£667.75		£1,111.56			£1,852.95	6	LA department error
"		£103.39					£103.39	1	absconded debtor
"		£1,576.96					£1,576.96	5	not financially viable
"			£725.68				£725.68	1	bankrupt
31/03/2015	£185.83	£180.65	£2,784.06		£8,073.50		£11,224.04	14	LA department error
"	£13.00						£13.00	6	uneconomical to pursue
"	£62.56	£642.40					£704.96	5	less than 2 wks due to death
"	£65.87						£65.87	3	less than £40 outstanding
"	£73.70						£73.70	2	statute barred
"	£31.19	£395.00					£426.19	2	discretionary housing payment
<b>Q4 Totals</b>	<b>£1,220.56</b>	<b>£6,979.53</b>	<b>£4,657.71</b>	<b>£2,312.29</b>	<b>£8,073.50</b>	<b>£0.00</b>	<b>£23,243.59</b>	<b>99</b>	
<b>Q1 Totals (B/F)</b>	<b>£1,793.79</b>	<b>£2,980.46</b>	<b>£1,236.91</b>	<b>£1,835.13</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£7,846.29</b>	<b>230</b>	
<b>Q2 Totals (B/F)</b>	<b>£1,026.97</b>	<b>£2,326.47</b>	<b>£5,873.00</b>	<b>£1,339.36</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£10,565.80</b>	<b>117</b>	
<b>Q3 Totals (B/F)</b>	<b>£1,248.82</b>	<b>£4,066.59</b>	<b>£0.00</b>	<b>£1,205.74</b>	<b>£0.00</b>	<b>£12,753.33</b>	<b>£19,274.48</b>	<b>65</b>	
<b>Overall Total</b>	<b>£5,290.14</b>	<b>£16,353.05</b>	<b>£11,767.62</b>	<b>£6,692.52</b>	<b>£8,073.50</b>	<b>£12,753.33</b>	<b>£60,930.16</b>	<b>511</b>	